

**CITY OF CARLSBAD  
CLASS SPECIFICATION**

**JOB TITLE:**                      **SENIOR BUILDING INSPECTOR**

**DEPARTMENT:**                **BUILDING**

**BASIC FUNCTION:**

Under general direction, to supervise building inspectors, perform difficult or problem building inspections. Enforce regulations governing structural, housing, electrical, and plumbing construction; review plans and issue building permits; and to do related work as required.

**DISTINGUISHING CHARACTERISTICS:**

Positions in this class receive direction from the Building Official/Principal Building Inspector and are responsible for the direct supervision of building inspectors.

**KEY RESPONSIBILITIES:**

Coordinate and participate in plan checking work; to receive, check, and approve or disapprove plans submitted.

Perform field inspections on complex industrial, commercial, and residential structures.

Explain and interpret requirements and restrictions.

Confer with engineers, architects, contractors, homeowners and others, concerning building problems or requirements.

Provide technical assistance to building inspectors.

Coordinate inspection activities with other departments and agencies.

Interpret building, plumbing, electrical and mechanical code for enforcement.

Review new materials and methods of construction for compliance with existing codes.

Keep inspection records and prepare departmental reports.

Ascertain conformance with adopted codes and ordinances.

May serve as Acting Principal Building Inspector as assigned.

**REPORTING RELATIONSHIPS:**

This position reports to Principal Building Inspector and supervises lower level inspectors.

**DESIRABLE QUALIFICATIONS:**

**Knowledge of:**

Building tools and materials, accepted safety standards, and methods of building construction.

Building and related codes and ordinances enforceable by the City, specifically Uniform Building Codes, zoning ordinances, and state and county health codes.

Principles and techniques of building inspection work.

**Ability to:**

Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials, and detect deviations from plans, regulations and standard construction practices.

Read and interpret building plans, specifications and building codes.

Advise on standard construction methods and requirements.

Make arithmetical calculations rapidly and accurately.

Maintain cooperative working relations with builders, contractors, and the general public.

Enforce necessary regulations with firmness and tact.

Supervise, train, and evaluate assigned staff.

**EXPERIENCE AND EDUCATION:**

Any combination equivalent to experience that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Five years experience performing general building inspection, civil or structural engineering or architecture and supervisory experience, or two years of experience performing duties similar to the Building Inspector II classification.

Education equivalent to completion of the twelfth grade.

**SPECIAL REQUIREMENTS:**

Possession of a valid California Driver's License.

**PHYSICAL STANDARDS:**

This position requires frequent exposure to the weather and requires the ability to conduct duties in areas of unstable footing.